

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 11

25

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 11, 2025, at 7:00 P.M. with the following persons present:

TRUSTEES: Dan Jones, Spencer Cropper and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Jon Paul Campbell, Brad Edrington and Kenny Hickey.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on July 29, 2025, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Cropper. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Cropper the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

Jon Paul Campbell, Fire Chief, informed the Board that he interviewed a person for a full-time position of Fire/EMS. If that person passes his OP & F physical, they will be offered the position and leave his current part time position with the Township.

Chief Campbell informed the Board that he hopes to fill one Battalion Chief open position by the end of August. The other opening is still posted on the website, Ohio Fire Chiefs and Indeed.

Road and Bridge:

Kenny Hickey, Road and Maintenance Supervisor, informed the Board that the road resurfacing has been completed and came in under budget at \$308,819.60. The rejuvenator application came in at \$87,977.89 also under budget.

Mr. Hickey informed the Board that chip seal would begin on August 20th and a letter will be sent to residents by mail.

Mr. Hickey informed the Board that Fiesta Drive has been bermed with gravel along the edges of the road. Liberty Keuter will be bermed as well.

Mr. Hickey will be completing his annual road rating next month.

Mr. Hickey informed the Board that the Natalie Lane property that was declared a nuisance property has been mowed by the Road department. Next week Cardinal will begin mowing the property on a weekly basis.

Mr. Hickey informed the Board that National Gunitite will spray pipes in late summer.

Mr. Hickey informed the Board that Prodigy will do the roof replacement before they replace the 3 HVAC units.

Administration:

Tammy Boggs, Township Administrator, requested approval from the Board to adopt the Warren County Multi-Jurisdictional Hazard Mitigation 5-year Plan. The Warren County Emergency Management Agency states that compliance with the Disaster Mitigation Act of 2000 requires a Hazard Mitigation Planning Program. The Warren County Hazard Mitigation Committee will implement, monitor, evaluate and update the plan annually under the Warren County Board of Commissioners. Mr. Sams made a motion, seconded by Mr. Cropper to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-08-01**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the board that she received the insurance renewal invoice from OTARMA for liability and property coverage for 2025-2026. The renewal is \$104,143.00 and is a 16% increase from last year. An audit was conducted to reevaluate values and added the new vehicles. Mr. Cropper made a motion, seconded by Mr. Sams to approve the insurance renewal premium payment to OTARMA for \$104,143.00. All voiced a “YEA” vote and the motion passed with **Resolution 25-08-02**. (A copy of the resolution is included in the minutes.)

Mrs. Boggs requested a resolution to establish Jennifer Patterson, Assistant Township Administrator/Economic Development Director, as an authorized user of a township credit card with a credit limit of \$2,500.00 for township services. Mr. Sams made a motion, seconded by Mr. Cropper to approve the resolution as stated above. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-08-03**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,176.06. The purchases are \$783.72 from The Home Depot, \$32.91 from SB Medical, \$117.98 from Lowes, \$139.99 from Tractor Supply, \$75.00 from Ohio Fire Chief’s Association and \$26.46 from Aerial Equipment Parts. Mr. Cropper made a motion, seconded by Mr. Sams, to subsequently approve the expenditures in the cumulative amount of \$1,176.06. All present voiced a “YEA” vote and the motion passed with **Resolution 25-08-04**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs requested that the Board authorize Daniel F. Jones, Chairman of the Board of Trustees for Turtlecreek Township. to sign the contracts with Prodigy Building Solutions for the replacement of the roof and HVAC at the administration building. Mr. Cropper made a motion, seconded by Mr. Sams, to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 25-08-05**. (A copy of the Resolution will be included in the minutes.)

CORRESPONDENCE:

IN:

- Email from SmartProcure regarding public records request for POs.
- Email from Mr. Ollier regarding damage to roadway on Harbor Drive.
- Email from Mr. Wach requesting information on the location of “Bigler Farm”.
- Email from Mr. Meeks thanking the road crew for a fantastic job on mowing.
- Email from Records Retrieval Solutions for a public records request for POs from 2020-2025.
- Email from Southwest Ohio Air Quality Agency regarding complaints on a property located at 3327 Wilmington Road.
- Email from Ms. Morris regarding mowing the ditch along McClure Road.
- Email from Mr. Hudson regarding a zoning question.

OUT:

- Letter to Core5 Industrial Partners regarding payment due.
- Email to SmartProcure with public records requested.
- Email to Mr. Ollier regarding the damage to the roadway on Harbor Drive.
- Letter to Warren County Regional Planning regarding the Union Village Community Pool PUD Stage 3.
- Letter to Warren County Regional Planning regarding Fairways of Otterbein, Section 1-C Final Plat with comments from the township.
- Letter to Mr. Nikhil regarding complaint of high weeds/grass on property located at 359 Harbor Drive, Lebanon.
- Email to Mr. Wach to contact Warren County Records & Archives regarding his request of the location of the “Bigler Farm”.
- Email to Mr. Meeks acknowledging the appreciation for the compliment about the road crew.
- Email to Records Retrieval Solutions with the public records that were requested.
- Email to Southwest Ohio Air Quality Agency that the township has not received any complaints about property located at 3327 Wilmington Road.
- Email to Ms. Morris regarding mowing the ditch along McClure Road and the responsibility of the owner.

Email to Mr. Hudson to contact Warren County Zoning regarding any zoning questions for the township.

Fiscal Officer Reports:

Mrs. Childers, requested a line-item transfer within the General Fund 1000 (1000-930-930-0000 Contingencies to 1000-110-132-0000 Administrator’s staff salaries) in the amount of \$42,000.00 for needed expenses. Mr. Cropper made a motion, seconded by Mr. Sams to approve the line-item transfer as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 25-08-06.** (A copy of the Resolution will be included in the minutes.)

Mrs. Childers, requested a line-item transfer within the Fire Fund 2192 (2192-930-930-0000 Contingencies to 2192-220-389-0000 Other Insurance and Bonding) in the amount of \$10,000.00 for needed expenses. Mr. Sams made a motion, seconded by Mr. Cropper to approve the line-item transfer as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 25-08-07.** (A copy of the Resolution will be included in the minutes.)

Amanda Childers, Fiscal Officer, presented the bills which were due and the following checks were approved and signed. Check Nos. 36688 through 36756 (copy to follow) and Vouchers 795-2025 through 864-2025.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
7/31/25	8/4/25	799-2025	STINE FUNERAL HOME OF LEBANON INC	2041-302-0000	\$600.00	GRAVE OPEN/CLOSE M HAGERTY SECTION 14 LOT 10
					\$600.00	
7/31/25	8/4/25	812-2025	STAROHIO	1000-701-0000	\$7,168.93	JULY 2025 INTEREST
7/31/25	8/4/25	813-2025	PRIMARY	1000-701-0000	\$3.48	JULY 2025 INTEREST
7/1/25	8/5/25	815-2025	LCNB TRUST	1000-701-0000	\$4,113.32	JULY 2025 INTEREST
7/7/25	8/5/25	816-2025	CD 66	1000-701-0000	\$5,392.81	JULY 2025 INTEREST
7/7/25	8/5/25	817-2025	CD 63	1000-701-0000	\$924.66	JULY 2025 INTEREST
7/9/25	8/5/25	818-2025	CD 37	1000-701-0000	\$976.03	JULY 2025 INTEREST
7/9/25	8/5/25	819-2025	CD 67	1000-701-0000	\$608.22	JULY 2025 INTEREST
7/14/25	8/5/25	820-2025	CD 53	1000-701-0000	\$123.29	JULY 2025 INTEREST
7/14/25	8/5/25	821-2025	FFCB 40	1000-701-0000	\$5,312.50	JULY 2025 INTEREST
7/15/25	8/5/25	822-2025	CD 41	1000-701-0000	\$934.93	JULY 2025 INTEREST
7/15/25	8/5/25	823-2025	CD 60	1000-701-0000	\$1,068.49	JULY 2025 INTEREST
7/15/25	8/5/25	824-2025	FHLB 33	1000-701-0000	\$5,156.25	JULY 2025 INTEREST
7/21/25	8/5/25	825-2025	CD 64	1000-701-0000	\$914.38	JULY 2025 INTEREST
7/23/25	8/5/25	826-2025	CD 61	1000-701-0000	\$811.64	JULY 2025 INTEREST
7/28/25	8/5/25	827-2025	CD 55	1000-701-0000	\$4,339.04	JULY 2025 INTEREST
7/28/25	8/5/25	828-2025	FHLBANKS 1	1000-701-0000	\$725.00	JULY 2025 INTEREST
7/28/25	8/5/25	829-2025	FHLB 46	1000-701-0000	\$4,750.00	JULY 2025 INTEREST
7/31/25	8/5/25	830-2025	UST 16	1000-701-0000	\$8,489.30	JULY 2025 INTEREST
7/31/25	8/5/25	831-2025	UST 15	1000-701-0000	\$10,000.00	JULY 2025 INTEREST
					\$61,812.27	
8/1/25	8/6/25	843-2025	GOVDEALS	2191-951-0000	\$5,200.00	SALE OF 2009 CHEVY TAHOE (DIRECT DEPOSIT)
					\$5,200.00	
8/4/25	8/6/25	844-2025	WARREN COUNTY AUDITOR, MATT NOLAN	1000-534-0000	\$182.81	CIGARETTE LICENSE JUNE 2025 (DIRECT DEPOSIT)
					\$182.81	
8/8/25	8/8/25	846-2025	CORE5 INDUSTRIAL PARTNERS LLC	1000-807-0000	\$120,000.00	PAYMENTS IN LIEU OF TAXES
					\$120,000.00	
7/25/25	8/4/25	797-2025	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$112.93	LIFE SQUAD SERVICES
7/28/25	8/4/25	798-2025	SEDGWICK MANAGED CARE OHIO	2191-299-0000	\$709.39	LIFE SQUAD SERVICES
7/28/25	8/4/25	800-2025	AARP SUPPLEMENTAL	2191-299-0000	\$111.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/25	8/4/25	801-2025	AMFAM	2191-299-0000	\$1,135.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/25	8/4/25	802-2025	ANTHEM BLUE	2191-299-0000	\$2,762.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/25	8/4/25	803-2025	CGS	2191-299-0000	\$3,148.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/28/25	8/4/25	804-2025	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$6,188.97	LIFE SQUAD SERVICES JUNE 2025 (DIRECT DEPOSIT)
7/29/25	8/4/25	805-2025	HUMANA	2191-299-0000	\$190.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/29/25	8/4/25	806-2025	OPTUM	2191-299-0000	\$238.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/29/25	8/4/25	807-2025	UNITED HEALTHCARE	2191-299-0000	\$479.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/30/25	8/4/25	808-2025	HNB-ECHO	2191-299-0000	\$134.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/30/25	8/4/25	809-2025	HNB-ECHO	2191-299-0000	\$325.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/30/25	8/4/25	810-2025	ANTHEM BLUE	2191-299-0000	\$769.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/31/25	8/4/25	811-2025	OPTUM	2191-299-0000	\$247.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
7/30/25	8/5/25	814-2025	ANTHEM COMMUNITY INSURANCE	2191-299-0000	\$304.60	LIFE SQUAD SERVICES
8/1/25	8/6/25	832-2025	ANTHEM BLUE	2191-299-0000	\$112.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/1/25	8/6/25	833-2025	AARP SUPPLEMENTAL	2191-299-0000	\$218.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/1/25	8/6/25	834-2025	CGS	2191-299-0000	\$378.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/1/25	8/6/25	835-2025	AETNA	2191-299-0000	\$1,365.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/4/25	8/6/25	836-2025	AARP SUPPLEMENTAL	2191-299-0000	\$104.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/4/25	8/6/25	837-2025	AETNA	2191-299-0000	\$537.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/4/25	8/6/25	838-2025	ANTHEM BLUE	2191-299-0000	\$922.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/4/25	8/6/25	839-2025	CGS	2191-299-0000	\$968.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/5/25	8/6/25	840-2025	CGS	2191-299-0000	\$446.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/5/25	8/6/25	841-2025	ANTHEM BLUE	2191-299-0000	\$584.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/5/25	8/6/25	842-2025	HNB-ECHO	2191-299-0000	\$1,379.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/1/25	8/8/25	845-2025	TRICARE PAYMENT	2191-299-0000	\$233.36	LIFE SQUAD SERVICES
8/6/25	8/11/25	847-2025	HNB-ECHO	2191-299-0000	\$259.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/6/25	8/11/25	848-2025	CGS	2191-299-0000	\$289.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/7/25	8/11/25	849-2025	CGS	2191-299-0000	\$469.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/7/25	8/11/25	850-2025	GAINWELL TECHNOLOGY	2191-299-0000	\$584.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/7/25	8/11/25	851-2025	UNITED HEALTHCARE	2191-299-0000	\$869.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/8/25	8/11/25	852-2025	UNITED HEALTHCARE	2191-299-0000	\$193.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/8/25	8/11/25	853-2025	AARP SUPPLEMENTAL	2191-299-0000	\$251.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/8/25	8/11/25	854-2025	WHWO	2191-299-0000	\$277.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$27,304.13	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

None.

There being no further business, Mr. Sams made a motion, seconded by Mr. Cropper, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for August 26, 2025 at 8:00 a.m.

Signed: _____Chairman of the Board

Attest: _____Fiscal Officer

RESOLUTION 25-08-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO

A RESOLUTION ADOPTING THE WARREN COUNTY
MULTI-JURISDICTIONAL HAZARD MITIGATION 5 YEAR PLAN

WHEREAS, Warren County has experienced severe damage from several natural hazards on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety; and

WHEREAS, the Warren County Emergency Management Agency desires to be compliant with the Disaster Mitigation Act of 2000 and 44 CFR Section 201.6(d)(3). Said Act requires that a Hazard Mitigation Planning Program criteria be developed in order for the participating Warren County communities and unincorporated areas of Warren County to be eligible for future pre-disaster and post-disaster Hazard Mitigation Grant Program (HMGP) funding.

FURTHER, the mitigation planning regulation at 44 CFR section 201.6(d)(3) states:

A local jurisdiction must review and revise its Hazard Mitigation Plan to reflect changes in development, progress in local mitigation efforts, and changes in priorities, and resubmit it for approval within five (5) years in order to continue to be eligible for mitigation project grant funding.

WHEREAS, the Warren County Emergency Management Agency has established the Warren County Hazard Mitigation Planning Committee and they have, through an organized planning process, identified local problems and mitigation activities to help reduce hazards, damages, and loss of life during a natural hazard event; and

WHEREAS, the 2025 5-year plan update recommends many hazard mitigation actions that will protect the people and property affected by the natural hazards that face Warren County; and

WHEREAS, the Warren County Hazard Mitigation Committee held monthly public planning meetings from January 2025 through June 2025 to review and revise the plan as required by law; and will hereby be implemented, monitored, evaluated, and updated annually by the Warren County Hazard Mitigation Committee. The Warren County Board of Commissioners will be the public authority to promote and oversee the continued maintenance of this plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of Turtlecreek, Warren County, Ohio, the majority of all members elected thereto concurring, that:

Section 1: The Warren County Hazard Mitigation 5-Year Plan Update is hereby adopted as the official Multi-Jurisdictional Plan of Warren County, Ohio. By participating in the Warren County Plan and county planning process, this municipality will be eligible to submit applications for Hazard Mitigation Grant Program funding

Section 2: The Warren County Emergency Management Agency has entered into an agreement, in the manner provided by law, under the Ohio Revised Code, as amended, and has the power to coordinate and unify the comprehensive emergency management activities of the participants, thereof, including the various municipal corporations and the unincorporated jurisdictions of Warren County, Ohio, and

Section 3: The respective County, City, Village and Township officials identified in the strategy of the 5-Year Hazard Mitigation Plan Update are hereby requested to participate in addressing the recommended mitigation actions assigned to them. These officials will report annually on their hazard mitigation activities, accomplishments, and progress to the Warren County Hazard Mitigation Committee under the direction of the Warren County Board of Commissioners.

Section 4: This resolution shall take effect and be in force from and after the earliest period allowed by law.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Cropper. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Cropper	YEA
Mr. Sams	YEA

Adopted this 11^h day of August, 2025

TURTLECREEK TOWNSHIP TRUSTEES

AMANDA KING CHILDERS
FISCAL OFFICER

**RESOLUTION 25-08-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township’s renewal for the 2025-2026 Liability and Property coverage with OTARMA is due; and

WHEREAS, the cost of the renewal will be \$104,143.00; and

WHEREAS, the source of the funds for the renewal premium will be the General Fund (1000), Road Fund (2031), EMS Fund (2191) and Fire Fund (2192).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Liability and Property coverage with OTARMA

Resolution was initiated by Mr. Cropper and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 11th day of August, 2025

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-08-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO NAME JENNIFER PATTERSON AS AUTHORIZED USER
OF THE TOWNSHIP CREDIT CARDS**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have established a credit card policy with Resolution 19-01-04; and

WHEREAS, the Trustees have named Jennifer Patterson, Assistant Township Administrator/Economic Development Director, to have the ability to charge on credit cards for the township; and

WHEREAS, the above-named individual has the authority to charge up to \$2,500.00 on the township credit cards for township services; and

THEREFORE, by motion of Mr. Sams and seconded by Mr. Cropper, Jennifer Patterson has the authority to use the township’s credit cards.

Adopted this 11th day August, 2025

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 25-08-04

Date of Resolution: August 11, 2025

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Cropper moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Cropper	YEA
Mr. Sams	YEA

Resolution adopted this 11th day of August, 2025.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____
NAME: Amanda K. Childers
TITLE: Fiscal Officer
DATE: _____

**RESOLUTION 25-08-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE DANIEL F. JONES, CHAIRMAN OF
THE BOARD OF TRUSTEES OF TURTLECREEK TOWNSHIP,
TO SIGN THE CONTRACTS WITH PRODIGY BUILDING SOLUTIONS**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to replace the roof and HVAC at the administration building located at 670 N. State Route 123, Lebanon; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Daniel F. Jones to sign the contracts with Prodigy Building Solutions for the roof replacement at the cost of \$466,665.00 and the HVAC at the cost of \$47,937.00; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby authorizes Daniel F. Jones to sign the contracts with Prodigy Building Solutions on behalf of the township.

THEREFORE, by motion of Mr. Cropper and seconded by Mr. Sams the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 11th day August, 2025

Signed:	_____	” YEA ”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-08-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have a need to transfer within the General Fund from Account 1000-930-930-0000 (Contingencies) to Account 1000-110-132-0000 (Administrator’s staff salaries) an amount of \$42,000.00 for needed expenses.

NOW THEREFORE BE IT RESOLVED, to approve the line-item account transfer in the amount of \$42,000.00 within the General Fund.

Mr. Cropper moved for adoption of the foregoing resolution. The motion was seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11th day of August, 2025

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Fiscal Officer

**RESOLUTION 25-08-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have a need to transfer within the Fire Fund from Account 2192-930-930-0000 (Contingencies) to Account 2192-220-389-0000 (Other Insurance and Bonding) an amount of \$10,000.00 for needed expenses.

NOW THEREFORE BE IT RESOLVED, to approve the ratified line-item account transfer in the amount of \$10,000.00 within the Fire Fund.

Mr. Sams moved for adoption of the foregoing resolution. The motion was seconded by Mr. Cropper. All voiced a “YEA” vote and the resolution passed.

Adopted this 11th day of August, 2025

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Fiscal Officer

End of Minutes.